

Application to be a REPs Registered Exercise Facility

FACILITY DETAILS

Facility Name			
Physical Address			
Postal Address (if different from physical address)			
Web site	www.		
Phone	()	Fax	()
Facility Owner		their email	
Facility Manager		their email	
Contact Person		their email	
Mobile # of contact person		Number of exercise professionals at the facility (see note 1 below)	

(1) Include here all individuals (employees and contractors) that provide any exercise advice and/or demonstrate exercise at any location. e.g. Gym Instructors, Personal Trainers, Group Exercise instructors (Circuit, Aerobics, Yoga etc). Do not include individuals that do not provide any exercise advice or demonstration (e.g. a sales person, or receptionist)

BENEFITS OF BEING A REGISTERED EXERCISE FACILITY

- Discounted registration fees for exercise staff/contractors to your centre (around 30%)
- Free publicity (all REPs publicity and advertising will focus on encouraging the public to only use **Registered Exercise Facilities**)
- The use of the term “REPs Registered Exercise Facility” and REPs logo in your advertising
- Access to discounts and other offers that Registered Exercise Professionals have available to them, including but not limited to the Shoes Deals, Telecom mobile phone deals.
- A facility listing on the REPs website.
- REPs operates a publicly searchable database of Registered Exercise Facilities, and an 0800 number for the public to call for advice. We refer about 5 members of the public a day to a registered facility in their area.

Please post this completed form with payment to:

REPs

PO Box 22-374

Christchurch 8142

In applying to be a Registered Exercise Facility, the facility agrees:

- To ensure all exercise professionals at the facility are registered at the appropriate level within 14 days of applying for Registered Exercise Facility Status (you do not need to register staff that do not provide any exercise advice or demonstration). If your facility is not yet operating then all staff must be registered within 14 days of your facility opening.
- To maintain membership with the fitness industry association (Fitness New Zealand) and follow its code of ethics and to be bound by the FitnessNZ complaints process
- To allow REPs to conduct various verification processes against any REPs standard. This includes random verification of fitness professionals, and random audits of facility compliance, and to be bound by any outcome of these checks. Also to follow the REPs complaints process.
- Whenever the facility is manned, sufficient person(s) must be on duty with Comprehensive Workplace First Aid certification, so that first aid can be administered within an appropriately expedient time.
- That as a Registered Exercise Facility we may receive resources or other promotional material from REPs, and we may also choose to promote our association with REPs. In the event that we are no longer a Registered Exercise Facility, we will immediately return all REPs promotional material and discontinue the use of any REPs logo or association.
- To pay the applicable facility registration fee (non refundable). The registration of the facility will automatically renew on the 30th of September each year. Should the facility not wish to renew, they will advise REPs in writing 90 days before the renewal date. Unless this notice is received, registration will continue each year (including payment and agreement to these terms).

The facility in this application wishes to become a REPs Registered Exercise Facility, and agrees to the terms listed above.

_____/_____/_____/_____
Signature Name (please print) Position in organisation / Date

PAYMENT DETAILS

Annual Facility Registration Fee including gst (based on facility size)

9 or less exercise professionals engaged by the centre -	\$224.25
10 to 14 (inclusive) exercise professionals engaged by the centre -	\$339.25
15 or more exercise professionals engaged by the centre -	\$569.26

Payment method

- Please find enclosed a cheque for \$_____ (insert figure based on facility size & sign on fee above)
- Please charge my credit card (Visa and MasterCard only)

Name on card: _____ Expiry date of card / /

Card Number - - - - - Amount to be charged: \$_____

Signature: _____

- Please send an invoice to us (application will be processed when payment is received)

Your instructions to us for invoicing (optional) Please quote order number _____ when invoicing and send the invoice to the attention of: _____

EXPLANATION OF FEES STRUCTURE

The annual Registered Exercise Facility fee covers the administration of the registration system for exercise facilities. Individual exercise professionals also register with REPs and pay an annual fee, which is discounted if they are based at, or employed by, a Registered Exercise Facility. As the registration remains with the individual, in normal circumstances the individual would pay their own registration fee (this is consistent with both other international exercise registers, and other industries that operate registration systems such as teaching, nursing etc).



PO Box 22-374, Christchurch 8142.
Phone: 0800-55-44-99 (+64-3-373-6391) Fax: 0800-248-348 (+64-3-373-6398)
www.reps.org.nz info@reps.org.nz

